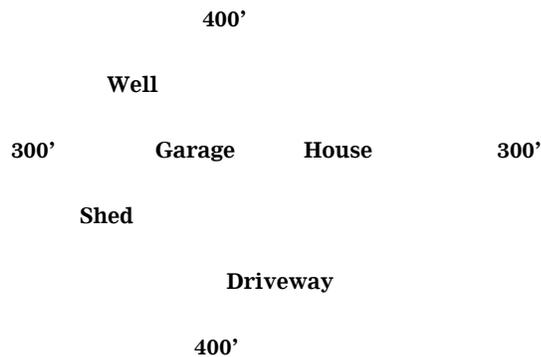


March 30, 2001

Please read and follow the instructions listed below to avoid delays in the building permit process:

1. If this is a new home, trailer or additional bedroom(s), please completely fill out the attached building permit. You must also have an Exterior Wastewater Permit and Interior Plumbing Permit.
2. If you are making any changes/alterations/additions to a commercial structure, you must seek site plan approval from the Planning Board.
3. No permit can be issued without a plot plan showing setback:(example shown below).
4. The Tax Map and Lot Numbers are required and can be found on your tax bill or acquired at the Town Office.
5. You must be the current owner of the property in question. You must submit a copy of your deed. Showing it has been recorded at registry.
6. You may use the reverse side of this permit for the layout of your property, proposed construction, and setbacks from property lines and road frontage.
7. This permit is approved on the basis of information provided by the applicant. The applicant has the burden and responsibility of insuring that the information provided is accurate and complete, and that all measurements are correct. The approval of this permit in no way relieves the applicant of this burden nor does this permit relieve the applicants of investigating and obtaining all other required federal, state or local permits or approvals. Furthermore, this permit is being approved based on the information provided by you and if found to be incorrect, this permit may be revoked.
8. No more than two (2) developed lots may exist on any driveway. More than that that the right of way has to be brought up to minimum road standards.



Town of Greene

Permitting Process & Procedure

1. All permits/applications for land use, must be picked up at the Town Office.
2. All permits/applications must be filled out to completion. Assistance can be provided by the Code Enforcement Officer (CEO). **Office Staff does not offer assistance of this nature.**
3. Once the permit/application is complete, the applicant must make an appointment for review with the CEO. The application will be dated by the CEO at the time of review.
4. All permits/applications **MUST** be seen by the CEO first. No exceptions.
5. The CEO will have the authority to grant/or reject any or all applications within their authority.
6. If an application is rejected the applicant has the right of review by the Greene Appeals Board.
7. The Planning Board/Appeals Board follows all State statutes and local ordinances. A copy of all local ordinances are available at the Greene Town Office.
8. If the applicant is denied by the Planning Board the applicant has the right to appeals, through the Greene Appeals Board.
9. The Appeals process has a separate application and procedure which is available at the Town Office.

Town of Greene Building Permit Application

1. Property Owner: <div style="border: 1px solid black; height: 40px; width: 95%;"></div>	2. Phone: <div style="border: 1px solid black; height: 40px; width: 95%;"></div>	OFFICE USE ONLY Permit # _____ Issue Date _____ Fee Amount \$ _____ Approved By : _____ _____
3. Property Address <div style="border: 1px solid black; height: 40px; width: 95%;"></div>		
4. Owner's Address <div style="border: 1px solid black; height: 40px; width: 95%;"></div>		
5. Contractor's Name: <div style="border: 1px solid black; height: 40px; width: 95%;"></div>		
6. Phone # <div style="border: 1px solid black; height: 20px; width: 95%;"></div>		
7. Address: <div style="border: 1px solid black; height: 40px; width: 95%;"></div>		
13. Proposed Use: <div style="border: 1px solid black; height: 40px; width: 95%;"></div>		
14. Cost \$ _____ CEO \$ _____		15. Special Districts : Date _____ Initials _____ €Shoreland €Wetlands € Flood Zone €Lowlands €SandDune
16. Project Description <div style="border: 1px solid black; height: 150px; width: 95%;"></div>		
17. Number of Stories Present _____ *Proposed _____	18. Height of Building (s) Present _____ FT. *Proposed _____ FT.	19. No. of Bathrooms Present _____ *Proposed _____
20. No. of Bedrooms Present _____ *Proposed _____	21. Present Septic System is Approved for : _____ Bedrooms	22. Year Round Use _____ Seasonal Use _____

Town of Greene Building Permit Application

(Page 2)

ADDITIONAL PERMITS, APPROVALS, AND INSPECTIONS REQUIRED

- | | | | |
|--|---|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Plumbing | <input type="checkbox"/> Beach/Wetlands | <input type="checkbox"/> D.E.P | <input type="checkbox"/> Swimmg. Pool |
| <input type="checkbox"/> Septic /HHE200 | <input type="checkbox"/> Highway Zone | <input type="checkbox"/> E.P.A | <input type="checkbox"/> Well |
| <input type="checkbox"/> Septic Variance | <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Fire Chief | <input type="checkbox"/> Fill |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Selectmen | <input type="checkbox"/> Road Opening | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Shoreland | <input type="checkbox"/> Army Corp of Eng | <input type="checkbox"/> Culvert | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

PROPERTY INFORMATION

23. Frontage _____ Ft.

Nonconforming Lot

24. More than one use existing on the Property. Assesory Use _____

Non-Conforming

25. Setbacks Non-Conforming

_____ Front _____ Side _____ Rear

26. How many dwelling units are presently existing on this lot

27. Lot Size (in SQ. Ft. or Acres)

Non-Conforming

28. Total SQ. Ft. of ALL Buildings

Present _____

Proposed _____

29. Lot Coverage (In Percent)

Present _____

Proposed _____

Zone %

30. Number of Off Street parking Spaces

Present _____

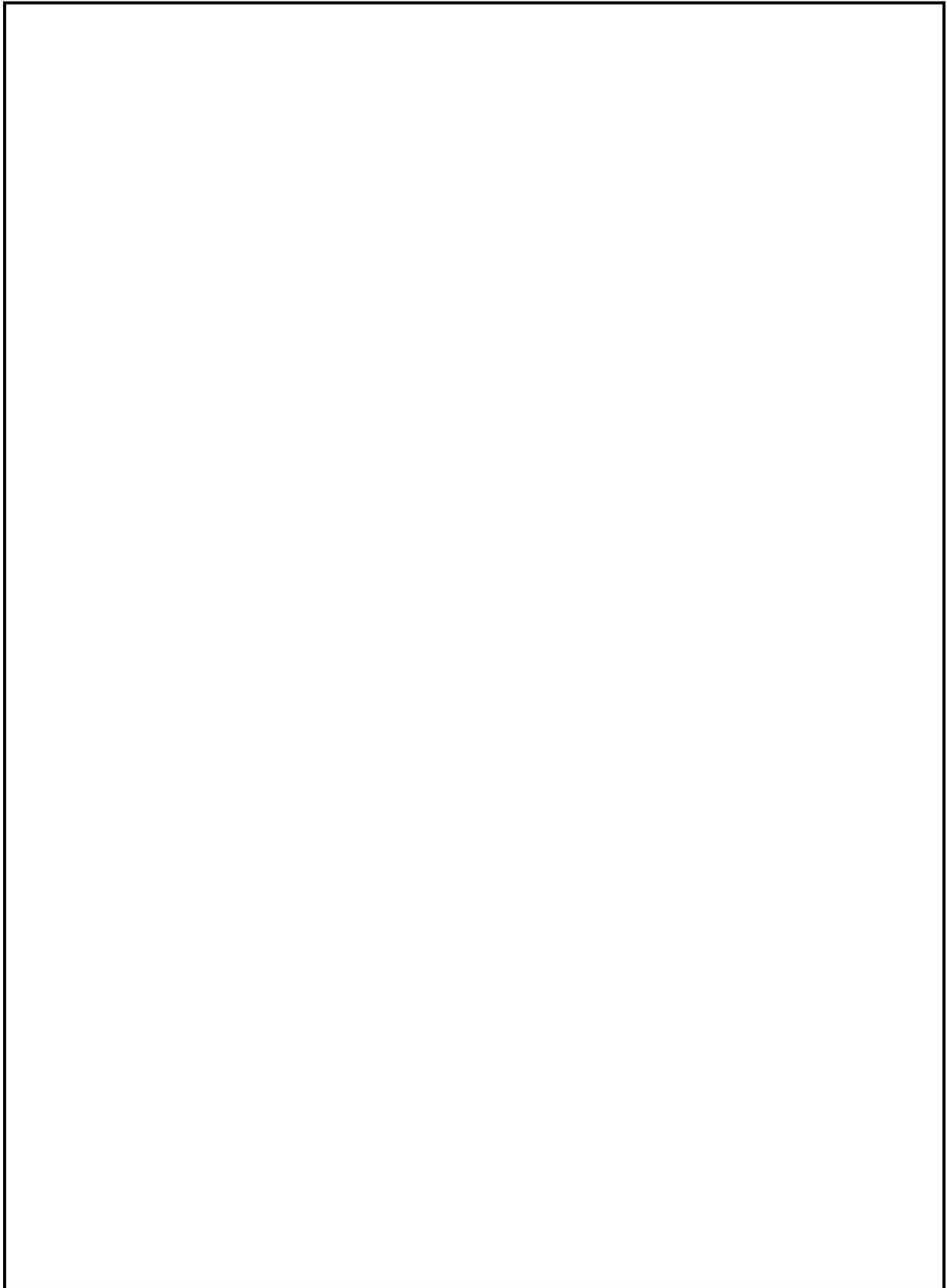
Proposed _____

31. Building Permits DO NOT include Plumbing, Septic, or Commercial Electrical Work. Building Permits are Valid for 1 Year. Any false Information May Invalidate a Building Permit, and Stop ALL Work. Signing Authorizes Inspections Necessary to Issue Permit and Insure Compliance with the Town of Greene Land Use Ordinance.

Applicant's Signature

Date

PLOT PLAN ---- ELEVATIONS ---- SET BACKS ---- ETC



ADDITIONAL PERMITS, APPROVALS, AND/OR REVIEWS REQUIRED

CHECK IF REQUIRED

- | | |
|---|---|
| <input type="checkbox"/> Planning Board Review/Approval
(e.g. Subdivision, Site Plan Review) | <input type="checkbox"/> Call for Inspection of Rough
framing (before sheetrock
is installed) |
| <input type="checkbox"/> Board of Appeals Review/Approval | <input type="checkbox"/> Call for Inspection of
Foundation (before back fill
and framing is started) |
| <input type="checkbox"/> Flood Hazard Development Permit | <input type="checkbox"/> No Electrical or Telephone
hook-ups will be signed
until septic and all inspections
are done. |
| <input type="checkbox"/> Exterior Plumbing Permit
(Approved HHE 200 Application Form) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Interior Plumbing Permit | <input type="checkbox"/> _____ |
| <input type="checkbox"/> DEP Permit (Site Location, Natural
Resources Protection Act) | |
| <input type="checkbox"/> Army Corps of Engineers Permit
(e.g. Sec. 404 of Clean Waters Act) | |

Note: Applicant is advised to consult with the Code Enforcement Officer and appropriate State and Federal agencies to determine whether additional permits, approvals, and reviews are required.

I certify that all information given in this application is accurate. All proposed uses shall be in conformance with this application and the _____ Shoreland Zoning Ordinance. I agree to future inspections by the Code Enforcement Officer at reasonable hours.

Applicant's Signature

Date

Agent's Signature (if applicable)

Date

APPROVAL OR DENIAL OF APPLICATION
(For Office Use Only)

Map _____ Lot # _____

This application is: _____ Approved _____ Denied

IF DENIED, REASON FOR DENIAL:

IF APPROVED, THE FOLLOWING CONDITIONS ARE PRESCRIBED:

NOTE: IN APPROVING A SHORELAND ZONING PERMIT, THE PROPOSED USE SHALL COMPLY WITH PURPOSES AND REQUIREMENTS OF THE SHORELAND ZONING ORDINANCE FOR THE TOWN OF GREENE.

CODE ENFORCEMENT OFFICER

DATE

INSPECTION CHECK LIST

- Prior to Clearing and Excavation
- Prior to Foundation Pour
- Prior to Final Landscaping
- Prior to Occupancy

Permit # _____

Fee Amount _____